



Memo no.: **KDBRA/9/01**

Date: 28.07.2026

NOTICE INVITING QUOTATION FOR PRINTING & SUPPLY OF STUDENT IDENTITY CARDS

Sealed quotations are invited from reputed printing agencies and vendors for the mass layout planning, digital printing, and supply of Student Identity Cards for the upcoming academic session.(1st & 2nd Semester)

Interested vendors must submit their lowest technical and commercial rates in the format below:

1. Technical Specifications

- Material: Premium quality High-Density PVC (Polyvinyl Chloride).
- Card Dimensions: Standard CR80 (85.6 mm × 53.98 mm).
- Card Thickness: 760 Microns to 950 Microns.
- Printing Technology: Double-sided, high-definition multi-colour digital printing.
- Finish Option: Glossy or smooth matte finish.
- Data Integration: Variable data (Student photo, barcode/QR code compatible with Library Software).
- Accessories: 16mm or 18mm custom digital-printed satin lanyard with a durable plastic/acrylic card holder

S.N o	Item Description	Estimated Quantity	Rate per Unit (INR)	Total Price inc. Tax
1	Double-sided PVC Student ID Card (Only Card)			
2	Premium PVC Card + Transparent Plastic Holder + Hook			
3	Complete Kit (PVC Card + Holder + Multi-colour Printed Lanyard)			

3. Terms & Conditions

- Sample Submission: Vendors must submit a physical, signed sample card along with their bid.
- Turnaround Time: Delivery must be completed within 5 to 7 days of receiving the Excel student data sheet from the college admin office.
- Defect Liability: The printing agency will replace any misprinted or defective ID cards at their own cost.
- Payment Terms: 100% payment will be cleared via bank transfer / Cheque only after complete delivery and quality inspection.
- Submission Deadline: Sealed envelopes marked "Quotation for Student ID Cards" must be dropped in the college administrative box by **08.08.2026** before 2:00 PM.

Bas
28/07/26
Teacher in-charge
Kultali Dr. B. R. Ambedkar College
South 24 Parganas